



Southern Lehigh School District

Board of School Directors Meeting

September 8, 2008

The first monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:37 p.m. on the above date (September 8, 2008) at Southern Lehigh High School, Center Valley, PA.

PRESENT: Stelts, Auteri, Dimmig, Eddinger, Gunkle, Miracle, Quigley, Rennie, Schubert

ABSENT: None

OTHERS: Liberati, Snell, Guerriere, Kennedy, Engler, Christman, Takacs, Keister, Bergey, Siegfried, Davidson, Lewis, Harakal, Organski, Kerr (Saucon News), and approximately 2 other members of the community.

OPENING PROCEDURES

Dr. Stelts led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

MOVED BY Quigley and **2ND BY** Schubert to approve the minutes of the August 25, 2008 meeting as copied and distributed to all Board members.

Minutes of
8/25/08

VOICE VOTE: "YES" – Unanimous – Motion Carried

ABSENT: None

VISITORS

CONSENT AGENDA

MOVED BY Auteri and **2ND BY** Miracle to approve the **CONSENT AGENDA** items as follows -

Approved the bills list dated September 8, 2008 showing paid bills in the amount of \$10,105.35 and bills to be paid in the amount of \$259,009.37 for a total amount of \$269,114.72 for the General Fund, and bills to be paid in the amount of \$582,224.88 for the Construction Fund;

Approval of
Bills

Approve the Investment of Funds for the General Budget;

Approve
Investment of
Funds

Approve the following substitute teacher -

Jenelle Chunko, Elementary;

Approve
substitute
teacher-
Chunko

Approve a salary step adjustment for the following staff, effective September 1, 2008 -

Joseph Castagna, English Teacher, High School, Bachelor's +15 to *Master's*
Anne Sikorski-Schneider, Art Teacher, High School, Master's to *Master's +15*;

Approve salary
step
adjustment-
Castagna,
Sikorski-
Schneider

Correct the salary step adjustment for Mathew Wehr, Music Teacher, High School, from Bachelor's +15 to *Bachelor's +30*, effective September 1, 2008;

Correct salary
step
adjustment-
Wehr

Approve the following employees who are anticipated to earn \$100 or more as ancillary employees for the Peak Program for the 2008-2009 school year -

Michele Berosh
Tara Cooke
Anne Cooper
Erika Filbert
Joan Himmelberger
JoAnn Lindauer Schneider;

Approve
employees as
ancillary
employees for
the Peak
Program for
the 2008-2009
school year-
Berosh, Cooke,
Cooper, Filbert,
Himmelberger,
Lindauer
Schneider

Approve employees as ancillary employees as Dance Chaperones for the 2008-2009 school year- Grosse, Hagy, Himmelberger

Approve the following employees who are anticipated to earn \$100 or more as ancillary employees as Dance Chaperones for the 2008-2009 school year –

Kristin Grosse
Devon Hagy
Joan Himmelberger;

Approve employees to provide Middle School Detention Duty for the 2008-2009 school year- Dudeck, Diaz

Approve the following employees to provide Middle School Detention Duty at an hourly rate of \$34.71 for the 2008-2009 school year –

Garrett (Gary) Dudeck
David Diaz;

Approve mentors for the 2008-2009 school year- Hershey*, Ciotti, Roncolato, Castagna, Ramunni, Harries, Robbins, Bertoni, Miltenberger, Barna, Smeltzer, Schiavone

Approve the appointment of the following mentors at a stipend not to exceed \$700 for the 2008-2009 school year –

Jeffrey Hershey* as mentor for *Jessica Gordon*
Sheryl (Donahue) Ciotti as a mentor for *Amy Bausher*
Douglas Roncolato as a mentor for *Brenton Ditchcreek*
Joseph Castagna as a mentor for *Marlo Spritzer*
Maria Ramunni as a mentor for *Russell Tucker*
Rebecca Harries as a mentor for *Justin Kocis*
Corry Robbins as a mentor for *Michael Pauling*
Alison Bertoni as a mentor for *Danielle DeAngelo*
Janet Miltenberger as a mentor for *Manal Haddad*
Roni Barna as a mentor for *Cheryl Heurich*
Susan Smeltzer as a mentor for *Kristin Haupt*
Heidi Schiavone as a mentor for *Tina Lebrecht;*
*1/2 a year

Approve coach for the 2008-2009 school year- Elstner

Approve the following new coach for the 2008-2009 school year -

Jamie Elstner Middle School Assistant Volleyball \$977;

Approve Fitness Center Staff for the 2008-2009 school year (pending required documentation)- Binkley, Dellegrotti, Langsdorf, Yaiser

Approve the following Fitness Center Staff at an hourly rate of \$13.51 for the 2008-2009 school year (pending receipt of required documentation) -

Mark Binkley
Megan Dellegrotti
Wayne Langsdorf
Jennifer Yaiser;

Approve support staff-Fortner

Approve the following support staff –

Jason Fortner, 7 hour Instructional Assistant, Middle School, at an hourly rate of \$14.74, effective for 2008-2009 school year. This is a new position.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: None

CURRICULUM/STUDENT AND STAFF ACTIVITIES

Mrs. Siegfried, Mr. Davidson and Mrs. Lewis reported on student and staff activities at the High School, Middle School and the elementary schools.

Mrs. Siegfried reported that the opening of school went smoothly, especially for the freshmen that had attended freshman orientation. She also said that Mr. Covelle and Mr. Zuk had made an Imovie video that can be seen on their school district blog, whose subject matter was appropriate and inappropriate use of cell phones and Ipods.

Mr. Davidson said that 6th grade orientation was well attended and that 6th graders also attended an assembly on discipline. He said that the opening of school went smoothly, and that there will be an open house at the Middle School tomorrow.

Mrs. Lewis made known that busing went well for the start of school. The elementary schools are doing universal screening for intervention. In response to a question, Mrs. Lewis said that there are currently 29 students enrolled in first grade Spanish Immersion with 10 on the waiting list.

MOVED BY Auteri and **2ND BY** Miracle to approve the request for the following school trip -

Southern Lehigh Speech and Debate Team to attend the Yale University Invitational at New Haven, CT from Friday, September 26, 2008 through Sunday, September 28, 2008.

Approve SL Speech & Debate Team to attend Yale University Invitational, CT

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

MOVED BY Rennie and **2ND BY** Miracle to approve the Dual Enrollment Agreement with Lehigh County Community College for the 2008-2009 school year.

Approve Dual Enrollment Agreement with Lehigh County Community College for the 2008-2009 school year

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

MOVED BY Miracle and **2ND BY** Rennie to approve the continuation of the current guidelines for the 2008-2009 school year to attend another PA Community College.

Approve the continuation of the current guidelines for the 2008-2009 school year to attend another PA Community College

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

BUSINESS AND FINANCE

MOVED BY Auteri and **2ND BY** Rennie to approve the following refunds, pursuant to letters from the County of Lehigh Office of Assessment -

Lucinda E. Snyder, Parcel ID 05 642357280623 1
07-08: \$29.22
06-07: \$28.19
05-06: \$27.16;

Edwin G. Schantz Estate, Parcel ID 13 640382129205 1
07-08: \$688.84
06-07: \$664.58
05-06: \$640.33;

John J. and Sue Anne Golden, Parcel ID 22 640424426543 1
06-07: \$223.54
05-06: \$215.39.

Approve refunds, pursuant to letters from the County of Lehigh Office of Assessment- Snyder, Schantz Estate, Golden

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

MOVED BY Miracle and **2ND BY** Auteri to approve the enclosed five-year contract with Penn Foundation, Inc. for services in connection with the District's Employee Assistance Program (EAP). The contract is identical to the previous agreement and the rate for all five years is unchanged from that of 2007-2008.

Approve five-year contract with Penn Foundation, Inc. regarding the EAP

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

SUPPORT SERVICES

MOVED BY Rennie and **2ND BY** Auteri to approve Change Order #1 to Landmark Services Company, LLC, in the amount of \$351 for alteration of existing wire conduit in the High School Science Classroom.

Approve Change Order #1 to Landmark Services Company, LLC for alteration of existing wire conduit

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

PERSONNEL

MOVED BY Rennie and **2ND BY** Miracle to approve the following staff -

Lorraine Frasch, Language Arts/Reading Teacher, Middle School, at Master's +15-Step 2, an annual salary of \$51,194, effective August 19, 2008. Ms. Frasch will fill the vacant position created with the promotion of Carol Mickley.

Approve staff-Frasch, Wilde

Thomas Wilde, Long Term Substitute, Category E, .73 Business Education Teacher, High School, at Bachelor's +15, Step 12, an annual (pro-rated) salary of \$40,020. Mr.

Wilde will fill the vacant position created with the resignation of Donna Bazos on an emergency basis.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

Approve salary adjustment (due to receipt of required documentation)- Pearce

MOVED BY Miracle and 2ND **BY** Rennie to approve the salary adjustment for Aimee Pearce, Learning Support Teacher, High School from Bachelor's Step 4 to Bachelor's +15, Step 4, an annual salary of \$44,564 (due to receipt of required documentation), effective August 19, 2008.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

Accept resignation- Christman

MOVED BY Rennie and 2ND **BY** Auteri to accept the resignation of Leah Christman as Director of Technology, effective September 3, 2008. Mrs. Christman was appointed to the Assistant Superintendent position at the August 25, 2008 board meeting.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

Approve L. Christman as Title IX Officer for SLSD

MOVED BY Miracle and 2ND **BY** Rennie to approve Leah Christman as Title IX Officer for the Southern Lehigh School District.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

Approve Technology Coordinator-K. Jordan

MOVED BY Auteri and 2ND **BY** Miracle to approve the following Administrator - Kenneth Jordan, Technology Coordinator, at an annual (pro-rated) salary of \$75,000, with a plan to promote to Director of Technology after two years of satisfactory performance (with a salary adjustment at that time), effective starting date to be determined.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

Approve salaries for J. Snell & B. Kennedy effective 7/1/08

MOVED BY Miracle and 2ND **BY** Auteri to approve the following salaries -

James Snell, Director of Business and Personnel Services, an annual salary of \$119,876, effective July 1, 2008.

Bill Kennedy, Human Resources Administrator, an annual salary of \$85,702, effective July 1, 2008.

VOICE VOTE: "YES" – All But Dimmig
"NO" – Dimmig – Motion Carried
ABSENT: None

REPORTS

Lehigh Career & Technical Institute

Mr. Miracle reported that the Joint Operating Committee met last week and increased teacher salaries by 4.39%, which is based on the average of all member school districts' teacher salaries. He also said that vocational teachers must be certified in their particular trade.

Facilities Committee

Mr. Miracle announced that the issue of the \$24,711 change order for the piling at the Intermediate School has been resolved, and will be reported to the Board at the next meeting.

Superintendent's Report

Mr. Liberati announced that there was a technology network upgrade district-wide over the summer. He said it was a monumental task with some bumps in the road. The technology department is still getting new laptop computers out to the teachers.

Mrs. Christman said Novell network was replaced by Microsoft network which will allow software to be pushed out from the network instead of installing software on every computer. She also said that all servers were consolidated to the High School.

Mr. Liberati mentioned the following:

- 70 students have signed up for the District SAT Prep course
- Commended the transportation department for a very smooth school opening
- Largest gate ever was at last Friday's football game
- Save the Date for Monday, October 13 to join Ray McNulty at 7:00 pm in the High School Auditorium for a special community presentation.

Facilities Report

Mr. Liberati reported on the following:

- Awaiting an occupancy permit from Upper Saucon Township for the science classroom conversion in the High School
- Will obtain information from Upper Saucon Township concerning a possible addition of a triple-wide modular unit to the Administration Building for more office space
- Will be renting a storage trailer for athletic equipment to be placed in the stadium
- District purchased a utility vehicle for snow plowing, moving athletic equipment, and other uses.

OLD BUSINESS

MOVED BY Miracle and **2ND BY** Auteri to approve second and final reading of the following policies -

#220 *Student Expression*

#221 *Dress and Grooming*

Approve 2nd and final reading of the following policies-#220, #221

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

MOVED BY Auteri and **2ND BY** Miracle to approve the Strategic Plan to be submitted to the Pennsylvania Department of Education by September 30, 2008.

Approve Strategic Plan to be submitted to the PA Department of Education by 9/30/08

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

NEW BUSINESS

Mr. Miracle announced that the Southern Lehigh Class of 1958 will be holding their 50th reunion. They will be honored at the Coopersburg Community Day on September 20, 2008, and the class will also tour the High School.

MOVED BY Quigley and **2ND BY** Rennie to approve a resolution honoring the Southern Lehigh Class of 1958.

Approve resolution honoring the Southern Lehigh Class of 1958

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

There was Board discussion on Title IX regarding sports.

VISITORS

The Board took a brief recess at 8:44 p.m.

The Board met in Executive Session at 8:48 p.m.

The meeting reconvened at 9:41 p.m.

ADJOURNMENT

ADJOURNMENT

MOVED BY Quigley and **2ND BY** Auteri to adjourn the meeting.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: None

The meeting was adjourned at 9:42 p.m.

ATTEST: _____ Board Secretary

Pending Approval